INSTRUCTIONS FOR SUBMITTING
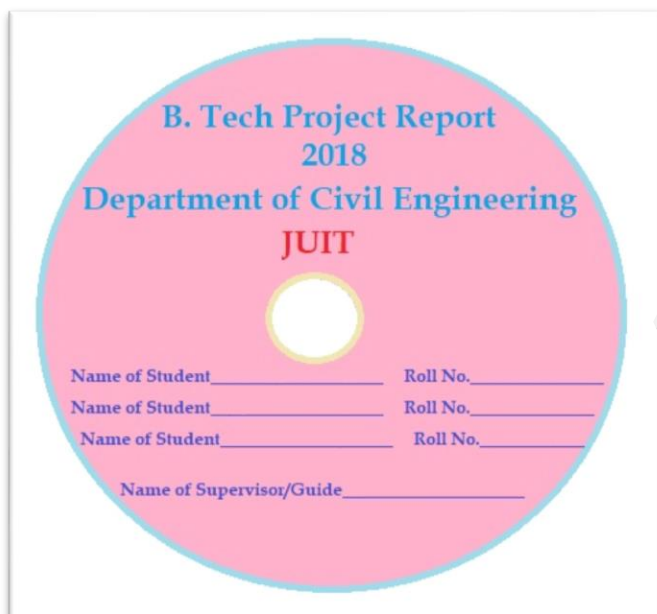
B. TECH PROJECT REPORT

IN THE LIBRARY

■ **Submit Hard Copy as well as soft copy (CD/DVD) to LRC.**

■ **E-mail all below mentioned files @ Plagcheck.juit@gmail.com**

Kindly make sure that you have following files ready before burn a CD/DVD.

1. **Complete B.Tech. Project Report:** Started from Title page to last page in single PDF file format only (*PDF file should not be password protected*)

2. **Scanned copy of Certificate:** Duly signed by the guide(s) / supervisor(s) in PDF file format only.

3. **Scanned copy of Declaration:** duly signed by the student(s) in PDF file format only.

4. **Scanned copy of Plagiarism report:** Duly signed by the student(s) and guide with percentage (%) of similarity index.

5. **Metadata sheet:** in word file format only.

6. **Consent Form:** Duly signed by the student, Guide/Supervisor, and Dean (A&R) (Download/Print Consent Form)

B. Tech Project Report
2018
Department of Civil Engineering
JUIT

Name of Student_____ Roll No._____
Name of Student_____ Roll No._____
Name of Student_____ Roll No._____

Name of Supervisor/Guide_____

Use Permanent CD-Marker Pen to Write Your Information on CD/DVD

Specimen Copy of Metadata Sheet in word file format only:

Title of the Project Report	Title………………………………………………… (Special Characters &!#$%^*()+=-[]\\\';,./{}|\:? are not allowed)
Name of the Student(s)	1. (Surname, Forename) [Enrollment No.] 2. (Surname, Forename) [Enrollment No.] 3. (Surname, Forename) [Enrollment No.] 4. (Surname, Forename) [Enrollment No.] 5. (Surname, Forename) [Enrollment No.]
Name of the Supervisor/ Guide	1. (Surname, Forename) 2. (Surname, Forename) (Don't use Prof./Dr.)
ABSTRACT: (*Maximum characters: 500) (*Special Characters &!#$%^*()+=-[]\\\';,./{}|\:? are not allowed) Keywords: (Minimum 5)	

➡ **Clear your library dues and make sure your project report is ready for submission in the library in advance to avoid any last-minute hassles.**

For any assistance you may contact:

LRC Technical Section In-Charge or any LRC Staff Members

Landline: 01792 239392; Mob: 9816811555